

# CLAYTON BD OF ED-01500860 - Corrective Action Report (Detail)

**Note:** The corrective action plan is required to correct any violation identified under the Administrative Review and must be applied to all schools in the SFA, as appropriate, to ensure that previously deficient practices and procedures are revised svste

| Section                                        | Form Subsection                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Sponsor/Site Name        | Question # | Due Date   | Status       |
|------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|------------|------------|--------------|
| Meal Components and Quantities - Day of Review | Meal Components and Quantities - Day of Review (On-Site Assessment Tool - Site) (400H)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | CLAYTON HIGH/MIDDLE-1448 | 406        | 12/19/2025 | CAP Accepted |
| <b>Corrective Action History</b>               | Corrective Action Plan: Accepted by Jill Dailey 11/28/2025 10:02 AM<br>CAP Accepted                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                          |            |            |              |
|                                                | Corrective Action Plan: Submitted by Michelle Stahlman 11/25/2025 11:11 AM<br><br>A second set of productions will be kept to seperate the middle school and high school serving lines- this was placed into effect on 11/20/2025.<br><br>The attached signage will be placed on all serving lines immediately encouraging the high school students to select more fruit.<br><br>In order to ensure that MS does not have too many calories, and High School is not defecient in calories we will run the nutrtnal analysis in our menu software each month, beginning Dec 1 2025 and address any findings preemptivley by either offering High School higher calorie composed salads for sides to make up for a calorie defecit, or taking away a higher calorie entree for Middle School and replacing with one age group appropriate.                                                                                                                                                                                                                                                                                                                                                                      |                          |            |            |              |
|                                                | Flagged by Jill Dailey 11/18/2025 11:18 AM                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                          |            |            |              |
|                                                | The required school lunch meal patterns for each grade group (K-5, 6-8, K-8, 9-12) are intended to result in age-appropriate and nutritious meals. Adaptions to the menus must be made to accommodate grades 6-8 and 9-12 within one school (e.g. grades 7-12). A suggestion is to start with the components that overlap, and make only minor adjustments to the vegetables or fruits components to increase calories for the older students.<br><br>On the day of review at lunch, all students, grades 6-12, had access to all the same components and menu items. There was no signage to distinguish the 6-8 graders were being served under the 6-8 meal pattern vs the 9-12 graders being served under the 9-12 meal pattern. The state agency and foodservice staff discussed posting signage and conducting a nutrient analysis to ensure the dietary specifications are in compliance for both grade groups (6-8 and 9-12). In addition to signage, separate lunch production records must be kept by grade group.<br><br>Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Corrective Action must be applied SFA-wide. |                          |            |            |              |
|                                                | <b>Indicate the date of implementation.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                          |            |            |              |

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**Report Selections**

Flagged, CAP Submitted, CAP Rejected, CAP Accepted, CAP Removed, Problem resolved, Re-Flagged

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| Section                        | Form Subsection                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Sponsor/Site Name                       | Question #                | Due Date   | Status       |
|--------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|---------------------------|------------|--------------|
| SSO Admin Review (1800 - 1838) | Counting and Claiming (SSO-SFA/Sponsor) (1820H)                                                                                                                                                                                                                                                                                                                                                                                                                                   | CLAYTON BD OF ED-01500860               | 1820H                     | 09/05/2025 | CAP Accepted |
| Corrective Action History      | Corrective Action Plan: Accepted by Jill Dailey 08/07/2025 07:54 AM                                                                                                                                                                                                                                                                                                                                                                                                               |                                         |                           |            |              |
|                                | CAP Accepted                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                         |                           |            |              |
|                                | Corrective Action Plan: Submitted by Michelle Stahlman 08/05/2025 07:58 AM                                                                                                                                                                                                                                                                                                                                                                                                        |                                         |                           |            |              |
|                                | We will plan training for any staff responsible for assisting with meal counting and claiming on proper prcdures and what makes a meal, for May of 2026, as the summer program has now ended.                                                                                                                                                                                                                                                                                     |                                         |                           |            |              |
|                                | Flagged by Jill Dailey 08/05/2025 07:23 AM                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                         |                           |            |              |
|                                | On the day of observation, meal counts were being taken as the students were called up to get in line for lunch. About 3-4 students would be called and then their names would be checked off on the roster. The individual marking their names was not ensuring all meal components were being taken. There were 3 students who went through the line without taking a milk. These students did return after putting down their trays to get a milk so no meals were disallowed. |                                         |                           |            |              |
|                                | A discussion was had with the FSD about correct meal counting and claiming at the POS. The FSD was aware of the proper procedures and regulations, but staff assisting did not correctly take meal counts on the day of observation.                                                                                                                                                                                                                                              |                                         |                           |            |              |
|                                | Explain in detail how this will be corrected and the measures taken to ensure that it will not reoccur in the future.                                                                                                                                                                                                                                                                                                                                                             |                                         |                           |            |              |
|                                | Indicate the date of implementation.                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                         |                           |            |              |
|                                | SSO Admin Review (1800 - 1838)                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Menu Planning (SSO-SFA/Sponsor) (1827H) | CLAYTON BD OF ED-01500860 | 1827H      | 09/05/2025   |
|                                | Corrective Action Plan: Accepted by Jill Dailey 08/07/2025 07:54 AM                                                                                                                                                                                                                                                                                                                                                                                                               |                                         |                           |            |              |
|                                | CAP Accepted                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                         |                           |            |              |

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Corrective Action Plan: Submitted by Michelle Stahlman 08/05/2025 08:17 AM

*Meals served on 7/24 and 7/29 will be disallowed due to missing milk component. Going forward, shelf-stable milk will be sent on field trips to cover all meal components.*

*Also, there are insufficient quantities for the vegetable component./Lastly, there are missing vegetable sub-groups.-On August 19, 2025 we will review the Serve Only meal pattern guidelines with staff and correct serving sizes along with vegetable subgroups that meet the meal pattern guidelines. This will be followed up with monthly audits of production records and additional training if needed.*

### Corrective Action History

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Flagged by Jill Dailey 08/05/2025 07:20 AM

Per the production records, no milk was served on 7/24 and 7/29.

Meals served on 7/24 and 7/29 will be disallowed due to missing milk component.

7/24 - 23 meals

7/29 - 24 meals

Also, there are insufficient quantities for the vegetable component. On 7/22, students were served 1/2 C green beans, 7/23 students were served 1/2 C French fries, 7/24 students were served 1/2 C carrots, 7/28 students were served 1/2 C salad and on 7/29 students were served 1/2 C carrots. When operating under Serve Only, students need to be served the minimum daily requirement per the meal pattern. For grades 6-8, the minimum daily vegetable component requirement is 3/4 C vegetable.

Lastly, there are missing vegetable sub-groups. No beans/peas/lentils were served or planned for from 7/22-7/29.

Insufficient quantities were a violation on the last Administrative Review and therefore a repeat violation.

Meals served on 7/22, 7/23, and 7/28 will be disallowed due to insufficient quantities of the vegetable component. The meals on 7/24 and 7/29 were already disallowed due to a missing component.

7/22 - 25 meals

7/23 - 28 meals

7/28 - 28 meals

A total of 128 meals will be disallowed.

Explain in detail how this will be corrected.

**Indicate the date of implementation.**

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|--------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------|------------|------------|--------------|
| SSO Admin Review (1800 - 1838)       | Civil Rights (SSO-SFA/Sponsor) (1829H)                                                                                                                                                                                                                                                 | CLAYTON BD OF ED-01500860 | 1829H      | 09/05/2025 | CAP Accepted |
| Corrective Action History            | Corrective Action Plan: Accepted by Jill Dailey 08/07/2025 07:54 AM                                                                                                                                                                                                                    |                           |            |            |              |
|                                      | CAP Accepted                                                                                                                                                                                                                                                                           |                           |            |            |              |
|                                      | Corrective Action Plan: Submitted by Michelle Stahlman 08/05/2025 08:21 AM                                                                                                                                                                                                             |                           |            |            |              |
|                                      | The "And Justice For All" poster will be posted in a prominent location, visible to students, near the POS on or before Sept 2nd, 2025- the first day of meal service, as the SSO program has ended. The poster will be updated as needed and will remain in the correct posting spot. |                           |            |            |              |
|                                      | Flagged by Jill Dailey 08/05/2025 07:20 AM                                                                                                                                                                                                                                             |                           |            |            |              |
|                                      | SFA did not have the current USDA "And Justice for All" poster displayed in a prominent location and visible to the students.                                                                                                                                                          |                           |            |            |              |
|                                      | On the day of observation, the only "And Justice for All" poster was hanging in the FSD's office.                                                                                                                                                                                      |                           |            |            |              |
|                                      | Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future.                                                                                                                                                          |                           |            |            |              |
| Indicate the date of implementation. |                                                                                                                                                                                                                                                                                        |                           |            |            |              |

### Report Selections

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